



## **Scholar Green Primary School** **Governor Charter**

**The Governing Body of Scholar Green Primary School is committed to working in partnership with the head teacher and staff to provide the best possible education for our children.**

**Scholar Green Primary School is committed to safeguarding and promoting the welfare of its children and expects all staff and volunteers to share in this commitment.**

### **The Governing Body will:**

- respect the professional expertise of the headteacher and staff, and the fact that responsibility for the day to day running of the school rests with the headteacher;
- give sufficient notice of meetings and distribute paperwork to all governors in good time, at least a week before the meeting and will avoid tabling paperwork at meetings wherever possible;
- ensure that meetings are chaired effectively, so that the chair:
  - o keeps to the agenda;
  - o paces the meeting so that time is given to each matter in proportion to its importance;
  - o draws on all members for contribution;
  - o keeps discussion to the point.
- ensure that accurate draft minutes are produced promptly following meetings and agreed at the following meeting;
- encourage all governors to contribute equally;
- support the training and development needs of all governors;
- support leadership development and succession planning within the school, Education Improvement Partnership and more widely within the Authority;
- ensure that its decision-making processes are transparent.

### **The headteacher will:**

- respect governors as volunteers who bring additional skills, experiences and perspectives, and value their contribution;
- work openly with the governing body and provide clear, concise and relevant information on which the Governing Body can base decisions;
- promptly provide any reasonable information requested by the Governing Body;
- ensure appropriate paperwork is available to governors with meeting agendas;
- be approachable and accept governors' role of 'critical friend';
- enable all governors to become involved in the life of the school;
- contribute to the induction, training and development of governors.

### **Expectations of individual governors are that they will:**

- respect confidentiality and support corporate decisions even where they go against personal opinions;
- act and take decisions that are in the best interests of the school and not those of self, individuals or groups;
- regularly attend meetings, including full governing body meetings and relevant committee/working party meetings, and play an active part;
- where this is impossible, send apologies to the clerk to governors or to the Chair of the meeting;
- be prepared to contribute personal skills through involving themselves in the work of appropriate committees and/or working parties;
- prepare for meetings so that they are well informed, having as a minimum read all the papers sent out with the agenda;
- respect the points of view of other governors even where these differ from their own;
- raise concerns with the head teacher between meetings in a positive and constructive way;
- respect the guidelines laid down for governor visits to school;

- demonstrate their commitment by getting to know the school and becoming involved in school life and activities;
- support the school with parents and in the community;
- take a proactive approach to their own training and development.